

Notes for Contributors

Papers accepted become the copyright of the journal for both print edition and digital edition, unless otherwise specifically agreed. Manuscripts should be sent to:

Dr. Basu Sharma
Management Futures
118A Centrepointe Drive
Ottawa, ON
Canada
K2G 3J5
E-mail: bsharma@unb.ca

They should be typed on one side of the paper, double-spaced, with ample margins and bear the title of the contribution and name(s) of the author(s) on the first page. The full postal address of the author who will check proofs and receive correspondence should also be included.

Authors should insert only enough commands to provide a legible printout. Ideally such a manuscript should be formatted with regard to the following guidelines:

1. Do not use tabs except in tables.
2. Do not use headers, footers, or pagination.
3. Do not indent block quotations.
4. Do not hyphenate or otherwise break words across lines.
5. Do not justify text. In other words, leave the right margin ragged.
6. Do not place lines or boxes around type, as copy within these areas will not translate.

References should be indicated in the typescript by giving the author's name, with the year of publication in parentheses. If several papers by the same author and from the same year are cited, a, b, c, etc. should be put after the year of publication. The references should be listed in full at the end of the paper in the following standard form:

Deming, W.E. 1986. *Out of the crisis*. Cambridge, MA, MIT Center for Advanced Engineering Study.

Kondo, Y. 1990. *Emphases of Japanese total quality management in the 1980s*. *Total Quality Management*, 1, 23–32.

Titles of journals should not be abbreviated.